

Bald Head Association Board of Directors Meeting

Public Session Minutes

November 9, 2023

BHA Association Center

Meeting held in person and electronically via Zoom Webinar.

Board members present: Alan Briggs, Joe Brawner, John Kinney, Christine Osborne

Board members present via Zoom: Paul Carey, Robert Drumheller

Staff present: Carrie Moffett, Dora Richey, Leigh Ann Fink (partial)

1. Call to Order - President Alan Briggs called the meeting to order at 2:08 pm.

2. Approval of Agenda – Members were provided with the agenda prior to the meeting.

Motion: Approve the 11-9-23 agenda

Made by: Joe Brawner

Second: John Kinney

Action: Approved 6-0

3. Approval of Minutes – Members were provided with the Public Session minutes prior to the meeting.

Motion: Approve the 10-12-23 minutes

Made by: John Kinney

Second: Joe Brawner

Action: Approved 6-0

4. Monthly Financials for October 2023 – Leigh Ann Fink presented the financials.

5. Approval of Reserve Expenses – Carrie Moffett requested to move this to the December meeting.

6. Proxy/Ballot Approval for 2024 meeting – Carrie Moffett stated the packet will go out the first week in December.

Motion: Split evenly the proxy votes among the Board members and President will get the odd number vote and will vote via “secret ballot”

Made by: Joe Brawner

Second: Robert Drumheller

Action: Approved 6-0

November 9, 2023 – Public Session Minutes

Motion: Amend proxy vote to require Board candidates seeking re-election to be excused from room and will not vote proxies

Made by: Alan Briggs
Second: John Kinney
Action: Approved 6-0

Motion: Approve the proxy
Made by: Alan Briggs
Second: John Kinney
Action: Approved 6-0

7. 2024 BHA Budget – Carrie Moffett presented the basic budget for 2024.

Motion: Approve Wildlife Overlook parking expenses from Reserves
Made by: Alan Briggs
Second: John Kinney
Action: Approved 6-0

8. Design Guidelines Changes – Fran Pagliaro presented proposed 2024 Design Guidelines changes.

Motion: Approve proposed 2024 Design Guideline changes except the wetlands on pg. 78
Made by: John Kinney
Second: Alan Briggs
Action: Approved 6-0

9. 2023 Priorities

1. Communications with Our Members – Insurance Forum was a success
2. Attention to Financial Responsibility for BHA – no report
3. Ad Hoc ARC Committee to help better serve our members – no report
4. Transparency – no report
5. Collaboration with Island Entities – no report
6. Provide support for BHA Staff – no report

10. Committee Reports

1. Architectural Review Committee – no report
2. Community Wide Standards Committee – no report
3. Education and Recreation Committee – Trick or treating was a great success.

Motion: Approve Kris Riley and Millicent O'Connor as co-chairs for the ER committee beginning Jan. 27, 2024

Made by: John Kinney
Second: Alan Briggs
Action: Approved 6-0

4. Finance Committee – no report
5. Long Range Planning Committee – no report
6. Resource, Conservation and Beautification Committee – the Litter Sweep was a huge success, Betsi Stephen has moved from the ER Committee to the RCB Committee

11. Executive Director's Report – Carrie Moffett shared the following items with the Board.

1. The ARC will be having a contractor meeting to inform the contractors of the new Design Guideline changes.
2. There will be a BHA Candidate Forum on December 11th.
3. Board members will need to review their rosters to determine recruitment for next year's vacancies.

12. Member Comments – There were no comments from members.

13. Adjournment – The meeting adjourned at 4:46 pm.

Motion: Adjourn
Made by: John Kinney
Second: Christine Osborne
Action: Approved 6-0