

Bald Head Association Board of Directors Meeting

Public Session Minutes

August 13, 2021 – 11:00 AM

BHA Association Center – Generator Society Hall

Meeting held in person and electronically via Zoom Webinar

Board members present: Alan Briggs, John Fisher (portion), John Kinney, Jennifer Lucas (portion), Tiffany Williams. Robert Drumheller was not present but voted by proxy as indicated.

Staff present: Carrie Moffett, Carol Collins, Pam Henson, Denise Eidal (Portion)

Guests: Gordon Hall, Peter Menk

- I. **Call to Order** - President Alan Briggs called the meeting to order at 11:00 am.
- II. **Approval of Agenda** – The agenda was modified to allow the update on the Overlook to be the first item and IX. Audit of 2021 Financials will be held until the September meeting when Robert Drumheller, treasurer, can present the information.

Motion: Agenda is approved with the above noted changes.

Made by: Alan Briggs

Second: John Kinney

Action: Approved 5-0

Old Business

VII. 2021 Priorities

- a. **Wildlife Overlook** – John Fisher gave an update on the construction progress. John Kinney is working on the final irrigation plan. The temporary electrical will be converted to an outlet that is camouflaged with vegetation. Rob Prescott has plants coming within 3 weeks and others are staked for a later fall installation. Gordon Hall joined the meeting and presented several options for accessible parking. The built-in bench is designed to serve as companion seating to meet ADA requirements. A Labor Day opening is still on schedule.

John Fisher left the meeting at 11:25 am.

III. Minutes from June 11, 2021 and July 9, 2021, meetings.

Motion: June 11, 2021 and July 9, 2021 Minutes are approved.

Made by: John Kinney

Second: Tiffany Williams

Action: Approved 4-0

IV. Committee Reports

- a. **Long range planning** – Peter Menk shared his findings in reports to the Board as well as at the meeting. BHA remains neutral in this transaction.
 - i. **Wind Energy** - BHA is not a decision maker on the issue but can serve as an advocate for the members.
 - ii. **Ferry Transportation System** - Peter Menk reviewed the new appraisals and the LGC revenue bond, pointing out the many different aspects of the system including access to the island for property owners, visitors and the logistical aspects of the barge.
- b. **Nominating Committee** – Tiffany Williams reported that the committee is meeting to finalize selections, but they would still welcome more candidates.

- V. **July 2021 Financials** – Denise Eidal presented the July reports including the following: Aging Report, Balance sheet, Income sheet, Annual Comparison, and Budget Comparison.

Jennifer Lucas left the meeting at 11:45 am.

- VI. **Executive Director's Report** – Carrie Moffett updated the Board on the following issues.
- a. *Stormwater Improvements* – A video was included in the Dropbox for this meeting that showed that the Common Area around lagoons three and four had been cleaned and restored by the Village of BHI as part of the stormwater improvement project there.
 - b. *Surfman's Walk Tree Removal* – A cedar tree located in Surfman's Walk is leaning on another tree and Pam Rainey recommends it be removed. Board members were asked to visit the site and vote on removal by email.
 - c. *Signage* – Previously approved signs for BHA areas are going to production.
 - d. *Candidates Forum* – A moderator has been selected. Staff is working on finalizing plans with the Women's League of Voters.
 - e. *Covid-19 Protocol* – With numbers in Brunswick county rising, Carrie asked that the Board approve implementation of the previous protocols to keep staff and members as safe as possible. The Board supports the decisions of the executive director in these matters.

The meeting was recessed for lunch at 12:03 pm and resumed at 12:23 pm.

New Business

- VIII. **Wind Energy Position** – Adding to the report from Peter Menk, John Kinney brought up several other concerns regarding Wind Energy; Tourism, Electromagnetism, Impact to Turtles and other wildlife. The turbines would be 15 to 24 Nautical miles offshore. John Kinney will alert the Board if there are updates on this issue.

- IX. **Audit of 2021 Financials – This item is deferred until the September meeting.**

- X. **Finance Policy Revision** – In Robert Drumheller's absence Denise Eidal presented the changes in the BHA Financial Policy. The 3rd paragraph under "Contracts and Bids" was removed from the new version. The amount of a gift that can be received by BHA staff member was set at \$25.

Motion: Approval of the draft Financial Policy with the changes noted above.
Made by: John Kinney
Second: Tiffany Williams
Action: Approved 4-0 with Robert Drumheller voting by proxy.

- XI. **Administrative**

- a. *The blinds in the Association Center* are in disrepair. Bids from two sources are shared. As BHA's reserves are placed in a board-directed fund, all expenses from the reserves must be approved by the Board.

Motion: Motion to approve purchase of replacement blinds.
Made by: Alan Briggs
Second: John Kinney
Action: Approved 4-0 with Robert Drumheller voting by proxy.

- b. *Conflict of Interest forms* are submitted from new employees and committee members for Board members to review at their convenience.

XII. Member Comments – none were offered.

XIII. Adjournment

- Motion:** Motion to adjourn.
- Made by:** Tiffany Williams
- Second:** John Kinney
- Action:** Approved 4-0 with Robert Drumheller voting by proxy.

Secretary _____ Date of Approval _____

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