

ARCHITECTURAL REVIEW APPLICATION
HARBOUR ASSOCIATION OF BALD HEAD ISLAND
ARCHITECTURAL REVIEW BOARD

PO Box 3030, Bald Head Island, North Carolina 28461
(910) 477-7193 / HARB@BaldHeadAssociation.com

(Copy and use)

Please check one:

Date: _____

- Sketch Review Application
- Preliminary Review Application
- Final Review Application

Lot Number _____

Street/Road/Wynd _____

Property Owner _____

Mailing Address _____

Telephone/Email _____

Architect _____

Architect Address _____

Telephone/Email _____

Builder _____

Address _____

Telephone/Email _____

Surveyor _____

Telephone _____

Landscape Designer _____

Telephone _____

_____ Variance Requested (Describe on Architectural Questionnaire)

ARCHITECTURAL REVIEW QUESTIONNAIRE

HARBOUR ASSOCIATION OF BALD HEAD ISLAND

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Please check one:

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To be completed by all architects submitting documents for approval at Sketch, Preliminary and Final stages.

Lot # and Street Name _____

Property Owner _____

Mailing Address _____

Telephone Number _____

Architect's Name _____

Firm _____

Address _____

Telephone Number _____ Registration # _____

1. Has the architect visited the site?

Yes No

Date of visit: _____

(Note: this step required prior to initial submittal to the HARB of a major renovation/new construction plan.)

2. Has the architect read the Protective Covenants and architectural Guidelines and designed the house accordingly? Yes No

3. Has the house been designed according to the State of North Carolina Residential Building Code, especially in regard to wind resistant construction? Yes No

4. Is the architect familiar with CAMA, FEMA and Village of Bald Head Island Zoning requirements for this site? Yes No

5. If applicable, what are the CAMA and FEMA restrictions for this property? _____

6. Are there 404 (regulated) wetlands on the property?

Yes No

7. What is the FEMA Flood Zone for property? _____
8. Has the architect attempted to minimize the amount of site to be graded?
 Yes No
9. Has the architect attempted to minimize the removal or damage of existing vegetation, especially plants of special concern? Yes No
10. Has the architect taken views, orientation and location of adjoining buildings into consideration for the design of this house? Yes No
11. Has the house been staked out on the lot (required at preliminary)? Date Staked: _____
 Yes No (Trees to be removed must be tied with red surveyor's tape.)
12. Area of lot (sq ft) _____
13. Average street level and lowest natural point where the building perimeter meets grade. Average: _____ Lowest: _____
14. Overall height measured from the average street level to the roof peak of the structure. (Note: The Village Ordinance measures height from the lowest natural point where the building perimeter meets grade. In cases where the Village Ordinance conflicts with the Harbour Guidelines and Covenants the strictest applies). _____
15. First floor elevation (FFE) _____ (maximum of 2' above FEMA or 4' above average grade around perimeter exterior walls, whichever is greater)
16. Area under perimeter of all construction (building footprint) including all decks, stairs and garages. (excl. roof overhang). (See size section for impervious coverage information.) _____
17. Mean finished grade within this footprint _____
18. Percentage of site to be graded _____
 (This area should be kept to a minimum and generally include only the building pad, drive and walk area. See Size section for maximum site coverage.)
19. Number of inches of trees over 3" in caliper at 4' above grade proposed to be removed. _____
20. Area enclosed under main girders _____
21. Total square footage (heated/non-heated) _____
22. Heated first floor area _____
23. Heated second floor area _____
24. Heated third floor area _____
25. Total heated area _____
26. Total sq ft of screened porch _____

27. Porch screen material _____
28. Total of deck and balconies _____

29. Are any variances from Harbour Architectural Review Board requirements being requested under this

Application? Yes No

If yes, please describe and give reason _____

30. Is there a screening proposal on plans for storing a boat on the lot? (required if owner intends to bring a boat to Island): Yes No

31. Has the architect submitted 4 full size plan copies or 2 full size copies* and 2-11"x17" copies to the Architectural Review Administrator?

(*Final review requires 2 full size copies.)

Yes No

32. Has the architect submitted an original survey prepared by a registered land surveyor or civil engineer?

Yes No

33. If this property falls under the restrictions of a neighborhood association, has a letter from that association, granting approval of the plan, been submitted to the Architectural Review Administrator?

Yes No

To the best of my knowledge, the foregoing statements are true.

ARCHITECT'S SIGNATURE

DATE

Architect's Seal: